

**TIVERTON LIBRARY SERVICES
LONG RANGE PLAN
2008 - 2013**

VISION STATEMENT

The mission of the Tiverton Library Services is to provide the means by which people of all ages, interests and circumstances may avail themselves of the recorded wisdom, experiences, and ideas of others for personal, educational, cultural, professional and recreational enrichment.

Collections of library materials, services, and programs are planned and developed to respond to community needs and interests', assisting everyone's continued personal growth and lifelong learning. These materials are assembled, organized and made accessible to all, recognizing that intellectual freedom is a foundation of a free society.

Trained and skilled staff and the latest affordable technologies are employed to facilitate and enhance the resources of the library's services. Tiverton Library Services upholds the principals of the American Library Association.

Library Construction

OBJECTIVE: Build new public library facility for the town of Tiverton by 2012

GOAL ONE

1. Secure site for new library project 2008-09.
2. Hire architect by the end of 2009.
3. Mount public relations campaign in 2008-09.
4. Pass library bond referendum in November 2010.
5. Complete new library facility 2012.

EVALUATION: New library facility completed and open to public in 2012.

Library Facility

OBJECTIVE: Maintain current facility of main library

GOAL TWO

1. Continuously weed the non-fiction collection and place into storage quality materials, with limited circulation, that are worthy of preservation for our permanent collection.

EVALUATION: Continue to maintain climate controlled storage site and funding.

Library Personnel

OBJECTIVE: Develop improved compensation plan for staff and provide continuing educational opportunities for all staff members.

GOAL THREE:

1. Review and revise library job descriptions to reflect all aspects of tasks performed by FY 2008.
2. Increase budget for Travel and Staff Development by 50% by 2009 to ensure that all interested staff members can attend at least one in-state library conference per year.
3. Up date in-house training manual for paraprofessionals covering circulation and cataloging policies and procedures annually.
4. Continue in-house staff development days and hold at least once annually.
5. Library Director will encourage attendance and provide coverage for staff to attend a wide variety of workshops and training available through RILA, OSL and OLIS.

EVALUATION: To be reviewed annually.

Library Services

OBJECTIVE: Strengthen and provide a full range of services to children less than five years of age.

GOAL FOUR:

1. To continue with annual Summer Reading Program for preschool through grade 5.
2. Provide Parent Literacy Workshops to include Mother Goose Programs.
3. Continue to provide preschool storytime programs for many ages.
4. Provide Lapsit programs for ages 24 -36 months.
5. Maintain a children's CD collection and DVD collection.
6. Continue Books and Babies program and identify and provide library cards to all babies born in Tiverton.

EVALUATION: To be reviewed annually.

OBJECTIVE: Improve outreach to school-age children in elementary grades

GOAL FIVE:

1. Continue to visit all Tiverton elementary school kindergartens at beginning of school year to ensure all entering students have library cards.
2. To continue with annual Summer Reading Program.
3. Provide Outreach to homeschool families providing an educational link and resources.

EVALUATION: Review annually.

4. Introduce After-School and Saturday programming for school age children once a new facility is built.
5. Provide AfterSchool Storytimes for K-3.
6. Provide AfterSchool Storytimes for grades 4-5.

7. Provide Drop-In Evening Storytimes for grades K-3 once a month during the summer.
8. Provide at least one book discussion group for children in 3rd and 4th grades and for Young Adults during the summer reading programs.

EVALUATION: To be reviewed in the fall immediately following occupancy of the new library facility.

OBJECTIVE: Strengthen services to Young Adults in the 11 to 18 age range.

GOAL SIX:

1. Continue teen summer reading program using input from Young Adults in the community.
2. Continue the Teen Advisory Council that meets monthly to provide teen input on materials selection for the YA collection and Young Adult programs.
3. Continually update the teen web page with information and links to other sites of particular interest to Young Adults.
4. Continue to provide the best of new books and media while selectively weeding the collection to make room for the new materials.

EVALUATION: Review annually.

5. After moving to a new library increase programming to include programs held in the afternoons, evenings and weekends throughout the year to attract teens with busy schedules.
6. Provide a space in the new library specifically for Young Adults that will contain or provide:
 - i. materials of particular interest to Young Adults
 - ii. access on-line sites and databases that Young Adults can use for research and recreational pursuits
 - iii. comfortable furniture and attractive surroundings that will encourage Young Adults to spend time in the area and take full advantage of the many services the library provides for them
 - iv. a homework help/tutoring center
 - v. display areas to highlight recent acquisitions, teens' works, and other special displays.
 - vi. a sound proof group study area
 - vii. visually clear appealing study rooms
 - viii. a meeting/activities room where teens may attend workshops or hold meetings, view movies, or play games (to include interactive computer games, i.e. wii).

EVALUATION: To be included in the design and plan for the new library facility.

OBJECTIVE: Improve outreach to school-age youth in middle and high school grades.

GOAL SEVEN:

1. Establish contacts with faculty in the local middle and high schools to gather information on school assignments and to make the teachers aware of what is available to them and their students at the library.
2. Use the Teen Advisory Council as a vehicle to advertise Young Adult programs and materials offered by the library.
3. Continue to visit classes to promote the Teen Summer Reading Program.
4. Develop promotional materials to advertise the collection, webs site and programs and distribute the materials through the schools.
5. To invite and host once a year luncheon at the library for local school librarians.

EVALUATION: To be reviewed annually.

OBJECTIVE: Improve adult programming

GOAL EIGHT:

1. Continue with a once a month Friday morning book discussion group at Essex.
2. Continue with a once monthly book discussion at Union.

EVALUATION: Attendance and popularity.

3. To host as many programs of public interest as space and staffing may allow.

EVALUATION: To be reviewed annually and immediately following occupancy of new library facility.

Library Outreach

OBJECTIVE: Improve library services to senior population.

GOAL NINE:

1. Continue with visits to Senior Citizens' Center.
2. Expand revolving book/media distribution sites to include Sakonnet Bay Manor, Senior Center and Tiverton Housing Authority.
3. Library Director will continue to assist as a server at the Senior Center's annual celebration.
4. Reintroduce "Books on Wheels" service, in cooperation with Senior Citizens' Center.

EVALUATION: To be reviewed annually with the Senior Center's Director and Directors from all other facilities.

5. Increase the number of audio books 50% annually.

EVALUATION: To be reviewed annually pending funding availability.

OBJECTIVE: Revamp community service opportunities for school students and volunteer program for community residents

GOAL TEN:

1. Create “Book Buddies” and “Internet Training Buddies” programs as community service opportunities for students from the middle and high school in new facility.
2. Have library staff identify tasks that can be performed by volunteers. Create a Volunteer Handbook with job descriptions and training manual.
3. Establish a screening procedure for volunteers and community service providers.

EVALUATION: To be reviewed annually.

Library Marketing

OBJECTIVE: Enhance library’s marketing efforts

GOAL ELEVEN:

1. Continue with the Friend’s of the Library newsletter, published quarterly in hardcopy as well as on line.
2. Continue with efforts to establish a Library presence by setting up a table with information and hand-outs about the library collections, Friends Group and Building Committee at all local events such as Town sponsored Fairs, Yard Sales, Chamber of Commerce activities, etc.

EVALUATION: To be reviewed quarterly.

3. Continue to publicize all activities and events in the local newspapers as well as invite reporters to run special features about the library and our services.
4. Make efforts to provide continued outreach and marketing efforts that describe the value of the Library via bookmarks, brochures and newspaper ads sponsored by the Friends.

EVALUATION: To reviewed monthly.

Library Technology

OBJECTIVE: Upgrade technology on a regular schedule

GOAL TWELVE:

1. The Head of Technology will schedule bi-annual training sessions for staff to learn and/or review new technologies that will support and improve work production and library services.
2. The Head of Technology will assess telecommunication services, hardware and software necessary for improving library services.

3. Upgrades in technology for Children's Room should be designed for children whenever possible.
4. Ergonomics should be considered on all purchases.

EVALUATION: To Review Annually.
Updated 04/09/08