Appendix C

Comment on Library Materials Form

The Library Board of Trustees have established guidelines for selection and a procedure for gathering input about particular items. Completion of this form is the first step in that procedure. Please return the completed form to the library director.

Name ________________________________
Address ____________________________________________________________
City __________________ State/Zip __________
Phone ____________________________ Email __________________________
Do you represent self? ____ Or an organization? ____ (check one) Name of Organization ____________________________

1. Resource on which you are commenting (check one):
___ Book (e-book) ___ Movie ___ Magazine ___ Audio Recording ___ Digital Resource ___ Game ___ Newspaper ___ Other
Title ________________________________________________________________________
Author/Producer ________________________________

2. What brought this resource to your attention?
_________________________________________________________________________

3. Have you examined the entire resource? If not, what sections did you review?
_________________________________________________________________________

4. What concerns you about the resource?
_________________________________________________________________________

5. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?
_________________________________________________________________________

6. What action are you requesting library administration consider?
_________________________________________________________________________
Signature: ________________________________  Date: ________________